Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
OFFICE OF THE EXECUTIVE DIRECTOR

21 February 2024

Special Order No. 104
Series of 2024

Subject: **AMENDMENT TO SPECIAL ORDER NO. 022-D (COMMITTEE ASSIGNMENT FOR CY 2024) ON REVIEW AND COMPLIANCE COMMITTEE AND SECRETARIAT FOR THE REVIEW OF THE STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) OF PSHS SYSTEM - OFFICE OF THE EXECUTIVE DIRECTOR**

Pursuant to the ***Republic Act 6713*** and ***Inter-Agency Task Force on the Harmonization of the National Government Performance Monitoring, Information and Reporting Systems*** (AO 25 s. 2011), the following PSHS System-Office of the Executive Director's personnel are hereby designated as the Review and Compliance Committee and Secretariat:

Chairperson: **ATTY. EDWARD HERBERT S. ESCALONA**, Attorney IV

Members: **MA. CONSUELO D. CACULITAN**, Administrative Assistant III

MARTIN JOSEPH W. SIMBULAN, Information Systems Analyst II

MARUFIE JUNE V. LIMPIN, Science Research Specialist II

EVA MARIE C. IBE, Administrative Officer IV

Secretariat: **JOHANNES CHRISTIAN B. ABERO**, Legal Researcher II

The committee shall perform the following duties and functions:

1. Establish procedures for the review of the submitted Statement of Assets, Liabilities and Net worth (SALN), as to its completeness;

2. In the event that an official or employee of this office has not filed his / her SALN on time, said Committee shall have the authority to take the necessary action in accordance with the Civil Service Commission laws, rules and regulations; and

3. Ensure that the SALN Filers must attach and submit required documents. Moreover, the secretariat shall render services to the Review and Compliance Committee and handle the safekeeping and systematic filing of the SALN documents.

This Order shall take effect immediately and shall remain in force until revoked or amended by the appropriate authority.

LILIA T. HABACON
Executive Director

Gate 4 Senator Miriam P. Defensor-Santiago Avenue,
(Former Agham Road), Diliman, Quezon City
www.pshs.edu.ph

(02) 8939-7747/8939-7749/8939-7726
oed@pshssystem.edu.ph
Philippine Science High School System

SOCOTEC ISO 9001
PAB

HRM-24-00013

Republic of the Philippines
Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
OFFICE OF THE EXECUTIVE DIRECTOR
Agham Road, Diliman, Quezon City
E-mail: oed@pshs.edu.ph / Tel No.: (02) 8939-7747 / 49

07 February 2023

MEMORANDUM NO. 031
Series of 2023

TO : **ALL PSHSS-OED EMPLOYEES**

SUBJECT : **FILING OF FY 2022 SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) AND COMPOSITION OF REVIEW AND COMPLIANCE COMMITTEE**

Pursuant to **Republic Act No. 6713** (***Code of Conduct and Ethical Standards for Public Officials and Employees)***, all OED permanent employees are hereby directed to file their Sworn Statement of Assets, Liabilities and Net Worth (SALN) as of **December 31, 2022** to HRMU Unit on or before **March 31, 2023** at **5:00 P.M.**

Furthermore, with reference to **Special Order No. 740 s. 2022** RE ***Committee Assignments for CY 2023***, the ***Review and Compliance Committee for the Review of the Statement of Assets, Liabilities and Net Worth*** shall be composed of the following PSHS System employees:

Chairperson:	**Atty. Edward Herbert S. Escalona**
Vice-Chairperson:	**Liezl M. Dolojan**
Members:	**Kris Gerald R. Del Norte**
	Marianne C. Locsin
Secretariat:	**Johannes Christian Abero**

The said committee shall have the following functions:

- Establish procedures for the review of the submitted Statement of Assets, Liabilities and Net worth (SALN) as to its completeness;
- In the event that an official or employee of the this office has not filed his/her SALN on time, said Committee shall have the authority to take the necessary action in accordance with the Civil Service Commission laws, rules and regulations; and
- To ensure that the SALN Filers must attach and submit required documents.

This Order shall take effect immediately and shall remain in force until revoked or amended by the appropriate authority.

For information and compliance.

LILIA T. HABACON
Executive Director