PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM OFFICE OF THE EXECUTIVE DIRECTOR Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
P01	Travelling Expenses - Local	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.5 Agency-to-Agency	N/A	N/A	As needed	As needed	GoP	1,000,000.00	1,000,000.00	-	Consolidated amount with various timelines, in connection with the movement/transport of government officers and employees within the country.
P02	Travelling Expenses - Foreign	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.5 Agency-to-Agency	N/A	N/A	As needed	As needed	GoP	800,000.00	800,000.00	-	Consolidated amount with various timelines, in connection with the movement/transport of government officers and employees outside the country.
P03	Training Expenses	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	4,200,000.00	4,200,000.00	-	Consolidated amount with various timelines, in connection with various trainings, conventions and seminars/workshops. Includes training fees, supplies, materials, meals, snacks, transportation expenses, hotel accommodation, etc.
P04	Scholarship/Grants Expenses	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	23,000,000.00	23,000,000.00	-	Consolidated amount with various timelines, in connection with the conduct of various systemwide student activities. Includes training fees, supplies, materials, meals, snacks, transportation expenses, hotel accommodation, etc.
P05	SUPPLIES AND MATERIALS - ICT Office Supplies	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	Shopping	As needed	N/A	As needed	As needed	GoP	400,000.00	400,000.00	-	Common-Use ICT Supplies, CSEs not available in PS-DBM (ordinary or regular office supplies)
P06	SUPPLIES AND MATERIALS - Office Supplies	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.5 Agency-to-Agency	N/A	N/A	As needed	As needed	GoP	350,000.00	350,000.00	-	Common-Use Supplies, CSEs available in PS-DBM (ordinary or regular office supplies)
P07	SUPPLIES AND MATERIALS - Accountable Forms	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	As needed	As needed	GoP	10,000.00	10,000.00	-	Checkbooks, official receipts and other official forms

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P08	SUPPLIES AND MATERIALS - Drugs and Medicines	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	For office and seminar/meeting/training/workshop use
P09	SUPPLIES AND MATERIALS - Medical, Dental and Lab Supplies	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	
P10	SUPPLIES AND MATERIALS - Fuel, Oil, and Lubricants	FAD	NO	NP-53.14 Direct Retail Purchase ofPetroleum Fuel, O	N/A	N/A	As needed	As needed	GoP	521,000.00	521,000.00	-	For PSHS System OED official Motor Vehicle
P11	SUPPLIES AND MATERIALS - Other Supplies and Materials Expenses	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	500,000.00	500,000.00	-	
P12	UTILITY - Water	FAD	NO	Direct Contracting	N/A	N/A	As needed	As needed	GoP	300,000.00	300,000.00	-	
P13	UTILITY - Electricity	FAD	NO	Direct Contracting	N/A	N/A	As needed	As needed	GoP	1,400,000.00	1,400,000.00	-	
P14	COMMUNICATION - Postage and Courier Services	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	150,000.00	150,000.00	-	
P15	COMMUNICATION - Telephone (Mobile)	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	300,000.00	300,000.00	-	
P16	COMMUNICATION - Telephone (Landline)	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	Direct Contracting	N/A	N/A	As needed	As needed	GoP	600,000.00	600,000.00	-	Monthly landline subscription
P17	COMMUNICATION - Internet Subscription	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	350,000.00	350,000.00	-	Monthly internet provision services
P18	Awards/Rewards	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	Student awards during founding Anniversary for winners of local or international competitions and promotional activities

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P19	Extraordinary and Miscellaneous Expenses	OED CENTRAL	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	136,000.00	136,000.00	-	For Agency Head
P20	PROFESSIONAL SERVICES - Legal Services	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	20,000.00	20,000.00	-	
P21	PROFESSIONAL SERVICES - Auditing Services	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	150,000.00	150,000.00	-	Contract of Service of personnel assigned at COA - PSHS
P22	PROFESSIONAL SERVICES - Consultancy Services	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	YES	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	100,000.00	100,000.00	-	
P23	PROFESSIONAL SERVICES - Consultancy Services-ICT	KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	
P24	PROFESSIONAL SERVICES - Other Professional Services	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	500,000.00	500,000.00	-	
P25	GENERAL SERVICES - Environment/Sanitary Services	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	
P26	GENERAL SERVICES - Janitorial Services	FAD	YES	Competitive Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,200,000.00	1,200,000.00	-	Contract of Service of personnel
P27	GENERAL SERVICES - Security Services	FAD	YES	Competitive Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	2,600,000.00	2,600,000.00	-	Contract of Service of security personnel assigned at PSHS System OED (Bidding c/o PSHS-MC)
P28	GENERAL SERVICES - Other General Services	FAD	YES	Competitive Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,300,000.00	1,300,000.00	-	Contract of Service of other support personnel
P29	GENERAL SERVICES - Other General Services-ICT	KID	YES	NP-53.9 - Small Value Procurement	As scheduled	N/A	As scheduled	As scheduled	GoP	100,000.00	100,000.00	-	Contract of Service of other support personnel
P30	REPAIR AND MAINTENANCE - Land Improvements	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	Buildings, OED Dormitories, Guard House

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P31	REPAIR AND MAINTENANCE - School Buildings	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	600,000.00	600,000.00	-	Buildings, OED Dormitories, Guard House
P32	REPAIR AND MAINTENANCE - Other Structures	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	Buildings, OED Dormitories, Guard House
P33	REPAIR AND MAINTENANCE - Other Equipment	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	Office equipment
P34	REPAIR AND MAINTENANCE - ICT Equipment	FAD/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	20,000.00	20,000.00	-	Printer, copier, scanner
P35	REPAIR AND MAINTENANCE - Transportation Equipment	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	250,000.00	250,000.00	-	Official motor vehicle
P36	REPAIR AND MAINTENANCE - Furniture and Fixture	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	50,000.00	50,000.00	-	
P37	REPAIR AND MAINTENANCE - Other Machinery	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	20,000.00	20,000.00	-	
P38	Taxes, Duties and Licenses	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	10,000.00	10,000.00	-	Registration of Motor Vehicle
P39	Fidelity Bond Premiums	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	280,000.00	280,000.00	-	For Special Disbursing Officers (Bureau of Treasury)
P40	Insurance	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	500,000.00	500,000.00	-	Building/Equipment and Motor Vehicle Insurance with GSIS; Group insurance for NCE examiners; Travel insurance
P41	OTHER MOOE - Advertising	FAD/ADMISSIONS	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	130,000.00	130,000.00	-	Publication in Newspapers (for job vacancies, NCE Announcements)
P42	OTHER MOOE - Printing and Publication	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	100,000.00	100,000.00	-	Printing of Brochures, NCE Campaign materials, Annual Report; Security Printing of NCE Test materials

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P43	OTHER MOOE - Representation	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	200,000.00	200,000.00	-	During the conduct of Board of Trustees (BOT) meetings, EXECOM meetings, Search Committee meetings, Consultative meetings
P44	OTHER MOOE - Transportaion and Delivery	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	20,000.00	20,000.00	-	
P45	OTHER MOOE - Rent (Motor Vehicles)	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	36,000.00	36,000.00	-	
P46	OTHER MOOE - Rent (Equipment)	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	30,000.00	30,000.00	-	
P47	OTHER MOOE - Membership Dues and Contributions	FAD	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	20,000.00	20,000.00	-	Annual Dues to Member Organizations (ex. Quezon City Science Community)
P48	OTHER MOOE - Other Subscription	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	YES	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	20,000.00	20,000.00	-	
P49	Other MOOE	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	500,000.00	500,000.00	-	
P50	CAPITAL OUTLAY - Office Equipment	FAD/OED CENTRAL/RPAD/ADMISSIONS/KID	NO	NP-53.9 - Small Value Procurement	As needed	N/A	As needed	As needed	GoP	500,000.00	-	500,000.00	
									TOTAL	**43,673,000.00**	**43,173,000.00**	**500,000.00**	

PREPARED BY:

SGD

ERICA S. ANTONIO
BAC Secretariat

BY THE AUTHORITY OF THE BAC:

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ATTY. EDWARD HERBERT S. ESCALONA
Vice-Chairperson

APPROVED BY:

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